

**WAWASEE COMMUNITY SCHOOL CORPORATION**  
**Regular School Board Meeting Minutes**  
**Milford School Projects Classroom**  
**November 13, 2018, 5:30 P.M.**

An Executive Session was held in the Milford Grade 7/8 Science Room at 4:30 p.m. on Tuesday, November 13, 2018 per Indiana Code § 5-14-1.5-6.1(b)(9) To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process. I.C. 5-14-1.5-6.1(b)(2)(D) The purchase or lease of real property by the governing body up to the time a contract or option to purchase or lease is executed by the parties. I.C. 5-14-1.5-6.1 (b)(2)(B) Initiation of litigation or litigation that is either pending or has been threatened specifically in writing. As used in this clause, "litigation" includes any judicial action or administrative law proceeding under federal or state law.

The board by its signatures affixed below does affirm that the purpose of the Session was for the discussion of a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process. It was also to discuss the purchase or lease of real property by the governing body up to the time a contract or option to purchase or lease is executed by the parties. It was also to discuss the initiation of litigation or litigation that is either pending or has been threatened specifically in writing. As used in this clause, "litigation" includes any judicial action or administrative law proceeding under federal or state law.

Those board members and central office staff present:

Rebecca Linnemeier, President	Tom Edington, Superintendent
Rob Fisher, Vice President	Joy Goshert, Assistant Superintendent
Don Bokhart, Secretary	Jim Evans, Director of Finance
Mary Lou Dixon, Board Member	James Flecker, Director of Personnel and Legal Services

Mrs. Rebecca Linnemeier welcomed everyone and called the meeting to order at 5:38 p.m.

Members of the Milford Robotics Team led the Pledge of Allegiance.

Mrs. Amanda Jackson offered the Invocation.

Mrs. Linnemeier asked if there were any patron comments. There were no patron comments heard.

Mrs. Mary Lou Dixon moved to accept the Good News Items, including Laydowns. Mr. Don Bokhart seconded the motion. The motion carried 4-0. Good News Items included:

- a. Presentation by Milford Middle School and Wawasee Middle School Robotics Team
- b. WHS Robotics Team Receives Donation from Brunswick Leisure Boats
- c. Amanda Knipper, SES Instructional Coach, Honored as Woodrow Wilson Foundation MBA Fellows In Education Leadership
- d. Grade 8 Students Receive Compliment
- e. Manufacturing Students Receive Compliment - Laydown
- f. Milford Staff Donates Books to Karen Ringler Memorial For Milford School Library - Laydown
- g. Syracuse Elementary Principal Receives Encouraging Note for SES Kindness Week - Laydown

Mr. Rob Fisher moved to accept the Grouped Action Items. Mr. Don Bokhart seconded the motion. The motion carried 4-0. Grouped Action Items included:

- a. Approval of Minutes
  - 1) Regular School Board Meeting Minutes – October 9, 2018
- b. Support Services Personnel Recommendations – Including Laydowns and Recognition of Byron Oswald, Recent Retiree
- c. Certified Personnel Recommendations
- d. Claims as submitted

Support Services Personnel Recommendations

Employment

- Tania Pujol Luna is recommended by Kim Nguyen as a Wawasee High School Part-Time Custodian. This 4 Hour School Year position is effective October 15, 2018.
- Angie Hensley is recommended by Mike Snavley as Wawasee Community School Corporation Bus Paraprofessional. This position is effective October 23, 2018.
- Michele Pavel is recommended by Mike Snavley as a Wawasee Community School Corporation Bus Route Driver. This position is effective October 29, 2018.
- William Abbott is recommended by Mike Snavley as a Wawasee Community School Corporation Bus Route Driver. This position is effective October 31, 2018.

- Sara Dawn is recommended by Dr. Stephen Troyer as a Milford School Cafeteria Worker. This 5 Hour School Year position is effective November 1, 2018.
- Alma Graff is recommended by Susan Mishler as a Wawasee Middle School Cafeteria Worker. This 6.25 Hour School Year position is effective November 5, 2018.
- Felicia Hochstetler is recommended by Lee Snider as North Webster Elementary Special Education Paraprofessional. This 5 Hour School Year position is effective November 5, 2018.
- Matthew Beer is recommended by Kim Nguyen as a Wawasee High School 3<sup>rd</sup> Shift Custodian. This 8 Hour per day School Year position is effective November 14, 2018.

#### Resignation

- Beverly Ryl-Kuchar has submitted her Letter of Resignation as Wawasee Community School Corporation School Bus Paraprofessional. This resignation is effective as of October 12, 2018.
- Shelby Daine has submitted her Letter of Resignation as Milford School Special Education Paraprofessional. This resignation is effective as of October 15, 2018.
- Rebecca Bender has submitted her Letter of Resignation as Wawasee High School 2<sup>nd</sup> Shift Custodian. This resignation is effective as of November 7, 2018.
- Amanda Jackson has submitted her Letter of Resignation as Wawasee Community School Corporation Administrative Assistant to the Superintendent. This Resignation is effective as of November 30, 2018.
- Amanda Torres has submitted her Letter of Resignation as Wawasee Community School Corporation Route Bus Driver. This resignation is effective as of November 29, 2018.

#### Transfer

- Alisha Denney is recommended by Dr. Stephen Troyer to transfer from Milford School Cafeteria Worker, 7 Hours per day, to Milford School 5 Hour Special Education Paraprofessional. This transfer is effective October 29, 2018.
- Anne Richey is recommended by Kim Nguyen to transfer from Wawasee High School Receptionist to Wawasee High School Athletic Administrative Assistant. This transfer is effective November 9, 2018.
- Andrew Wilson is recommended by Kim Nguyen to transfer from Wawasee High School Athletic Administrative Assistant to Wawasee High School 8 Hour, Calendar Year, Special Education Paraprofessional. This transfer is effective November 9, 2018.

#### Termination

- Pat Myers was Terminated from her position as Wawasee Community School Corporation Bus Route Driver effective October 9, 2018.

#### Laydowns

- Lisa Knepp is recommended by Kim Nguyen to transfer from Milford School Title 1 Paraprofessional, to Wawasee High School Receptionist. This transfer will be effective November 19, 2018.
- Tammy Hutchinson is recommended by Tom Edington to transfer from Wawasee Community School Corporation Administrative Assistant to the Assistant Superintendent to the Administrative Assistant to the Superintendent. This transfer will be effective November 13, 2018.
- Jean Tarner is recommended by Joy Goshert as a Wawasee Community School Corporation Administrative Assistant to the Assistant Superintendent. This position is effective on or about December 3, 2018.
- Tom Edington is recommending that Byron Oswald be reimbursed for each of his unused vacation days.

#### Certified Personnel Recommendations

##### Employment

- William Dixon is recommended by Susan Mishler as a Wawasee Middle School Temporary Math Teacher. This position is effective January 7, 2019 through March 29, 2019.

##### Resignation

- Michael Eshbach submitted his Letter of Resignation as Wawasee High School Head Varsity Football Coach. This Resignation is effective as of November 5, 2018.
- Ana Leiva Rendon submitted her Letter of Resignation as Wawasee High School Spanish Teacher. This Resignation is effective as of December 31, 2018.

Leave

- Kate Hester has requested a Leave of Absence as a North Webster Elementary School Grade 4 Teacher. This leave will be effective as of January 25, 2019 through the end of the 2018-19 School Year.
- Sara Pickler has requested a leave of absence as a Wawasee Middle School Grade 8 Science Teacher. This leave will be effective as of February 25, 2019 through the end of the 2018-19 School Year.

Retirement

- Dr. Robert Cockburn submitted his Letter of Retirement as the Wawasee Community School Corporation Corporate Data. This retirement is effective as of October 26, 2018.

Mrs. Joy Goshert presented the Student Learning Report to the school board. Embargoed grades were discussed, along with scheduling and results per the IDOE Website. Mrs. Joy Goshert shared a new website that Wawasee has developed, for teachers to help with the preparation of ILEARN, which includes a Blueprint for each grade level, Depth of Knowledge Explanations and Types and Standard Information. This is a great resource for our teachers.

Mrs. Mary Lou Dixon moved to accept Additional Action Items a. – c., including the Laydown. Mr. Rob Fisher seconded the motion. The motion carried 4-0. Additional Action Items a. – c. included:

- a. Financial Report – Mr. Jim Evans presented the Financial Report to the board.
- b. Third Reading and Adoption of NEOLA Policy 5771
- c. Wawasee Community Education Association Master Contract Agreement
- d. Tax Anticipation Warrant – Laydown

Under the Superintendent’s report, Dr. Tom Edington reported after the Tippy Valley Bus/Student Tragedy, we are addressing bus safety. After watching the Drop Off/Pick Up at Wawasee Middle School, we have decided to try a new way to handle this situation. We also will petition to INDOT for yellow flashing lights for slower traffic in a school zone. We will begin the new Drop Off/Pick Up on December 3, 2018. The Turf Field at Wawasee High School continues to be used much more than the grass field. It was recently used by Grace College Girls Soccer Team. We will begin training soon on The School Guard Program, which is a School Emergency App. As a part of the recent bond that was approved, we are looking at Solar Energy Installations and the different areas around our schools for placement. The Bond Sale will be closing early December.

In Other Items, Mrs. Rebecca Linnemeier ran the ISBA Regional Meeting and Mr. Mike Wilson gave the invocation. The Workforce Education Summit will be held on November 27 from 7-9:00 am at Lakeland Christian Academy. Wawasee Culinary Arts will be providing the Breakfast. Dr. Tom Edington will be sending information out to the board members on the New School Board Academy. A reminder that the Wawasee High School Fall Athletic Awards will be held Wednesday, November 14, 2018 at 6:30 pm.

Mrs. Mary Lou Dixon moved to adjourn. Mr. Rob Fisher seconded the motion. The motion carried 4-0. The meeting was adjourned at 7:04 p.m.

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Rebecca Linnemeier, President

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Rob Fisher, Vice President

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Don Bokhart, Secretary

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Mike Wilson, Board Member

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Mary Lou Dixon, Board Member